

Procedure and list of documents for obtaining Registration under PWM Rules:

- Producers, Brand Owners and Importers of Plastic packaging shall register in the Centralized EPR portal (<https://eprplastic.cpcb.gov.in/#/plastic/home>)
- All industries involved in recycling and processing plastic waste(Packaging,non packaging or any other plastic waste) shall apply for registration in OCMMS

(Note: Recyclers of plastic packaging in addition to registration in OCMMS has to register in Centralized EPR portal)

Registration/ Renewal of Recyclers under Plastic Waste Management Rules, 2016 as amended

Procedure to be followed by Applicant to submit Registration application:

1	The applicant should visit https://ocmms.tn.gov.in/OCMMS/ and register his/her industry
2	Post registration, applicant logs in with respective user credentials
3	Once logged in applicant can choose to apply for the Registration application
4	The applicant can refer to the detailed user manual while filling the Registration application– <i>Refer screenshots for filling the application available under guideline tab in OCMMS home page</i>
5	The documents to be uploaded along with application are mentioned in Annexure 1.
6	Once the documents are uploaded and details are filled, a Registration application number is generated.
7	There is no need to pay the fees through “ online payment gateway ”for Plastic waste registration i.e. there is no fees charged for Registration

Procedure followed by TNPCB to process authorization application through the online system:

Category of Industry: All Categories

1	The application is received by the concerned District Environment Engineer (DEE).The DEE forwards application to AEE/AE for verification.
2	AEE/AE forwards application to DEE after verification.
3	If any discrepancy is noted in the observation DEE will return application to Industry for rectification
4	The industry will respond to observations raised by the DEE through the OCMMS portal.
5	DEE forwards application to AEE/AE for verification. If any discrepancy is present, step (3) to (5) follows
6	AEE/AE forwards application to DEE to raise inspection of industry
7	After conducting inspection, the AEE/AE will prepare an inspection report and forward it to DEE. The inspection report is to be uploaded within 48 hours of conducting inspection
8	The DEE will directly approve the application and application sent to AEE/AE for preparation of registration order.
9	AEE/AE prepares registration order and send it to DEE for approval
10	DEE approves registration order and closes the application. The digitally signed copy of plastic waste registration is sent to industry online. An email/SMS alert is sent to the industry
11	The industry can log into the OCMMS portal and download the digitally signed PWR and inspection report. The industry can monitor the status of application at anytime through the portal.

Annexure I

Plastic Waste Registration under Plastic Waste Management Rules, 2016 as amended	
For Recycler	
1	Covering Letter
2	Copy of the latest Consent order/Renewal Issued
3	Manufacturing process with Flow diagram for each product
4	Waste collection and transportation details
5	Occupational safety and health aspects
6	Analysis report of Characterization of waste generated (including leachate test if applicable)
7	The details of pollution control system or equipment to meet standards of emission or effluent

For Standard Operating Procedure, follow below:

1. SOP for **Registration of Plastic Waste Processor(PWP)** through Plastic EPR Portal as per PWM Rules 2016 can be found here:
https://eprplastic.cpcb.gov.in/plastic/downloads/SOP%20PIBOS_0001.pdf
2. SOP for Registration of **Producer, Importer & Brand Owners (PIBOs)** through Plastic EPR Portal as per PWM Rules 2016 can be found here:
https://eprplastic.cpcb.gov.in/plastic/downloads/SOP%20PIBOS_0001.pdf